

Search Process Report

v. 10/13

1. Proposed Candidate:		2. Job Number:	
3. Rank/Series/Step:			
4. School:		5. Department:	
6. Is this a multi slot search?		YES	NO
7. Do you want to close the search now?		YES	NO
8. Date final candidate was identified:			

9. Please list all publications that you have advertised in:

[illegible]

10. Indicate major criteria used in rank ordering and selection of candidates for appointment (e.g. on basis of excellence regardless of field, specialization or breadth in his or her field, experience, etc.)

[illegible]

11. The Search Committee was provided information on the existence of deficiencies of full utilization of women and minorities. Describe the efforts made by the committee to attract women, underrepresented minority, and veteran applicants:

a) Women

b) Underrepresented minorities

c) Veterans

12. If a candidate has self-identified as disabled, were you able to meet any accommodation requested or required to perform the duties of the position?

***Applicant status must be updated in AP Recruit for Diversity Report purposes.**

Approval	signature	date
Search Committee Chair		
Department Chair		
Academic Vice/ Associate Dean		
Vice Provost Academic Affairs		